

ADHOC APPOINTMENTS

In the absence of the regular meeting of the selection committee, under emergent circumstances, Adhoc appointments may be made on teaching and administrative positions using the following procedure :

- ⌚ The Vice chancellor shall appoint the adhoc selection committee under the Chairmanship of a Dean/ Pro- Vice Chancellor/HOD (in case of teaching positions) and a Director/ Principal/ Registrar (in case of non-teaching positions).
- ⌚ The selection committee will consist of at least two subject experts in case of teaching positions. All such selection committees will consist of one member nominated by the chancellor, Internal & External Experts.
- ⌚ The Adhoc/ Contractual appointments may be made initially for a period not exceeding eleven months, which may be renewed for another period of eleven months. After the expiry of the said period the appointment will automatically be terminated.
- ⌚ The appointments shall be made on a fixed pay not exceeding the initial pay of the pay scale for the post against which appointment is made.
- ⌚ The Cases of all such appointments shall be presented before the concerned Selection Committee as a reporting item.
- ⌚ NO Adhoc selections/ appointments shall be made on Senior Academic and Administrative posts; such as Principal/ Director/ Dean/ Registrar/ Chief Finance and Accounts Officer/ Controller of Examination/ Librarian and
- ⌚ Persons on Adhoc appointment will not be entitled for any increment and can be terminated without assigning any reasons during contractual period.
- ⌚ For regular appointment they will have to appear before the proper selection committee.

Sept 2012

Registrar