

MAINTENANCE OF DISCIPLINE AMONG STUDENTS

- (i) All powers relating to maintenance and enforcement of discipline in the University and taking disciplinary action against the students and employees of the University shall vest in the Vice-Chancellor.
- (ii) The Vice-Chancellor may delegate all or any such of his powers, as he deems proper, to such other persons, officers or authorities of the University as he may specify in this behalf.
- (iii) The Principals/ Directors of University / institutions shall have the authority to exercise all such to maintain discipline over the students in their respective colleges and institutions. In case of any contradiction of disciplinary action among Vice Chancellor and Principals/ Directors of colleges and institutions as the case may be, action of Vice Chancellor shall supersede.
- (iv) Without prejudice to the generality of the power to maintain and enforce discipline under this ordinance, the following shall amount to acts of indiscipline or misconduct on the part of a student of the University and colleges / institutions :-
 - (a) physical assault, or threat to use physical force, against any member of the teaching or non-teaching staff of the University or a college or institution or against any student of the University, a college or institution.
 - (b) remaining absent from the class, test or examination or any other curricular or co-curricular activity which he is expected to participate in without permission beyond the specified period;
 - (c) carrying of, use of or threat to use any weapon;
 - (d) misbehavior or cruelty towards any other student, teacher or any other employee of the University, a college or institution;
 - (e) use of drugs or other intoxicants except those prescribed by a qualified doctor;
 - (f) any violation of the provisions of the Civil Rights Protection Act, 1976;
 - (g) indulging in or encouraging violence or any conduct which involves moral turpitude;

- (h) any form of gambling;
- (i) violation of the status, dignity and honour of a student belonging to a scheduled caste or a scheduled tribe;
- (j) discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them;
- (k) practicing casteism and untouchability in any form or inciting any other person to do so;
- (l) any act, whether verbal or otherwise, derogatory to women;
- (m) any attempt at bribing or corruption of any manner or description;
- (o) willful destruction of the property of the University or a college or institution;
- (p) behaving in a rowdy, intemperate or disorderly manner in the premises of the University or the college or the institution, as the case may be, or encouraging or inciting any other person to do so;
- (q) creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so;
- (r) causing disruption of any manner or description of the academic functioning of the University system;
- (s) indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University or the college or the institution, as the case may be.
- (t) Truancy and unpunctuality;
- (u) Indulging in Ragging as defined in this ordinance.

- (v) additional list of malpractices which may be amended with the approval of the Vice-Chancellor
- (v) The Vice-Chancellor, Directors/ Principals of a colleges or institutions as the case may be, may in the exercise of his powers aforesaid, order or direct that any student –
 - (a) be expelled from the University, college or institution, as the case may be, in which case he shall not be re-admitted to the University, college or institution from where he is expelled but it shall not preclude his admission to any other college or institution with the prior approval of the Vice-Chancellor; or
 - (b) be, for a stated period, rusticated in which case he shall not be admitted to the University or a University or institution, till the expiry of the period of rustication; or
 - (c) be not, for a stated period, admitted to a course or courses of study of the University; or
 - (d) be imposed with the fine of a specified amount of money;
 - (e) be debarred from taking a University examination or examinations for one or more years.
- (vi) the Vice-Chancellor, in exercise of his powers aforesaid or on the recommendations of the Directors/ Principals of the college or institutions, may also order or direct that the result of the student concerned of the examination or examinations at which he has appeared, be cancelled.
- (vii) At the time of admission, every student shall be required to sign a declaration on oath that he shall submit to the disciplinary jurisdiction of the Vice-Chancellor and authorities of the University or of the Director or the Principal, as the case may be, of the college or institution, as the case may be.
- (viii) Ragging in any form shall be strictly prohibited within the premises of the University, a college or an institution, as the case may be, or in any part of the University system as well as on public transport, or at any other place, public or private.
- (ix) Any individual or collective act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of this ordinance.
- (x) Ragging, for the purposes of this ordinance, shall ordinarily mean any act, conduct or practice by which the dominant power or status of senior students is brought to bear

upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts or practices which-

- (a) Involve physical assault or threat to use physical force;
 - (b) Violate the status, dignity and honour of students, in particular women students and those belonging to a scheduled caste or a scheduled tribe;
 - (c) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
 - (d) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour.
- (xi) The Dean / Director / Principal of the school/ institution/ college, as the case may be, shall, with out fail, take immediate action on the receipt of any information that ragging has taken place or is likely to take place.
- (xii) Notwithstanding anything contained in clause (xi), the Chief Warden or The Chief Proctor or The Registrar or the Convener of the Board of Discipline of a college or institution may also suo motu inquire into any incident of ragging or likelihood of such incident and make a report to the Vice-Chancellor clearly pinpointing, among other details, the identity of the student or the students who were involved in the incident and the nature of the incident.
- (xiii) The Chairman or the Convener of the Board of Discipline, as the case may be, may also submit an interim report to the Vice-Chancellor establishing the identity of the perpetrators of ragging and the nature of the incident.
- (xiv) If the Chairman of the Board of Discipline is satisfied that for any reason, to be recorded in writing, it is not feasible to hold an inquiry, he may so advise the Vice-Chancellor accordingly.
- (xv) Where the Vice-Chancellor is satisfied, on receipt of a recommendation to this effect or otherwise, that it is not expedient to hold an inquiry into an incident of ragging, he shall order accordingly for reasons to be recorded in writing.

(xvi) The Boards of Discipline at the level of the University and colleges and institutions shall be constituted by the Vice- Chancellor as follows :-

(a) University:

- (1) Dean, Student's welfare - Chairman
- (2) Chief Warden and Chief Proctor - Members
- (3) One senior lady teacher of the University to be nominated by the Vice-Chancellor, - Member
- (4) Directors/ Principals of the concerned institutions / colleges to which the act of indiscipline or misconduct by a student or students pertains to. – Members

(b) University, Colleges or Institutions :

- (1) The Director of the institution or the Principal of the college concerned, Chairman
- (2) Two senior teachers of the institution or the college to be nominated by the Director/ Principal, - Member
- (3) One senior lady teacher of the college or the institution to be nominated by Director/ Principal, - Member
- (4) A senior teacher of the institution or the college of the programme to which the act of indiscipline or misconduct by a student or students pertains to. – Member

The Student Shall:

1. Be a regular scholar. Come to University in clean and tidy uniform.
2. Let there be grace and sense of purpose in your work and movement
3. Be regular for lectures and take active part in its' conduct
4. Extend discipline in keeping the classroom and campus clean.

5. Bring only the prescribed text books and note books, proper materials, pen, books etc.
6. Get involved in Campus functions/extra-curricular activities
7. Keep his work and conduct good such that it brings a good name to the University
8. Follow up the corrections and suggestions by the Lecturers, Professors and HOD's
9. Address the University Lecturers, Professors and HOD's and staff members in the most

appropriate manner such as Sir / Madame

10. Assume that all tasks/assignments are important and do their best to be sure that work is done to best ability and within deadlines
11. Take the initiative once in a while to go the extra mile in class or assignments
12. Develop a positive mental attitude about their University
13. Observe general rules of Etiquette, like knocking on the door before entering, using words like EXCUSE ME, PLEASE, THANK YOU, MAY I etc
14. Formulate their Question or request in a concise and polite form to avoid time and disturbance.
15. Prepare audio-visual material if required and as per directions from your Lecturers, Professors and HOD's
16. Should set reasonable and achievable academic goals each semester
17. Respect their roommate and fellows
18. Live a healthy lifestyle getting enough rest, eating a healthy diet, and exercising regularly.
19. Develop a regular time to study and read their textbooks, but don't make that time late at night or while lying in bed. Do finish the readings that are assigned for each class
20. Start researching, planning, writing, and editing papers well in advance of the deadline, and do seek the assistance of the professor if find any difficulty
24. Seek out assistance when find themselves struggling

Student Should not

25. Get involved themselves and do not be a part of RAGGING, STRIKES and any other bad circumstantial activities inside/outside the campus/hostels
26. Don't do anything that is derogatory to their self-respect
27. Don't loiter about or outside the classroom while the Lecture is in progress
28. Don't mark underline, or annotate the LIBRARY BOOKS and other LIBRARY material
29. Don't over participate in the class discussions Give others a fair chance to contribute and learn from their input.
30. Don't leave the class early or unannounced
31. Don't act disinterested, pompous or bored
32. Don't correct the Professor in front of the class
33. Don't bring other children to class without the Professors' permission
34. Don't sleep through the class.
35. Don't be too intimidated to ask questions. It's your college career, you have a RIGHT to KNOW
36. Don't flatter, rude remarks, or any other inappropriate or provocative statements.

If student fails to follow above or any of the above shall be treated as breach of Discipline and action follow accordingly

In case of any dispute, the jurisdiction will be limited to court of Baddi only and it will not be subjected to any other courts outside Baddi.

University reserves the right of revising the rules without any pre notice.

The above rules are in addition to other rules and ordinances applicable on students of the University.