

MINUTES OF THE ACADEMIC COUNCIL OF IEC UNIVERSITY, BADDI, (H.P.)
HELD AT 1400 HOURS ON OCTOBER 11, 2013 AT IEC UNIVERSITY, BADDI

The following were present in the meeting

(a) Ex-officio members:-

Dr Navin Gupta	The Vice-Chancellor	Chairperson
Dr. R.K. Lalwani	Pro VC	Member
Dr SS Bedi	Dean of Academic Affairs	Member
Mr. AS Hundal	Registrar	Member Secretary
Dr. KR Sharma	Asso Prof (Chemistry)	Member
Dr. Preet Kawal Kaur	Asst Prof (Pharmacy)	Member
Mr. Vijay Kumar	AP (MCA)	Member
Mr. Arun Goyal	AP (Civil)	Member
Mr. Deepak Makkar	Asst Prof (EE)	Member
Mr. Manoj Dhiman	Asst Prof (Maths)	Member
Ms. Geetika Sood	Asst Prof (Law)	Member
Ms Esha Bansal	AP (Management)	Member
Mr. Lalit Kumar	Asstt. Librarian	Member

(b) Co-opted Members :-

Dr AK Khare	Director, Maharana Pratap Gp of Institutions
Dr. B.N. Roy	Vice President, IEC Group of institutions
Dr DB Singh	Director IEC-CET
Dr Bhanu P Sagar	Director Pharmacy IEC-CET
Mr. Rupesh Anand	DGM Finance IEC Group
Mr. Sharad Maheshwari	AP (IT, IEC Group)

(c) In attendance

Ms. Leenu Narang	Asst Prof (EVST & Exam Cell)
Ms Kavita Jhangra	Asst Prof (Arch)

The Chairman presided over the meeting. He then welcomed all the members present at the meeting. He briefed the committee about the progress made on various aspects of the University. On finding the quorum complete, he directed the Secretary to proceed with circulated Agenda one by one for discussion and approval of the Committee.

Item No. 1.01

To adopt minutes of the previous Academic Council meeting held on August31, 2013

The Committee discussed the minutes of the previous Academic Council meeting held on August31, 2013 and approved the same as given in attached **Annexure - I.**

Item No. 1.02

To discuss Action Taken Report (ATR) of the previous academic council meeting held on August 31, 2013

Action taken report of the last meeting of the academic council held on August31, 2013 was tabled and discussed. The Chairman directed that henceforth the ATR of only pending points be placed on record for discussion. The ATR presented was adopted and same is placed as **Annexure -II.**

Item No. 1.03

To discuss collaboration with Edinburgh Napier University

It was reported that Edinburgh Napier University, Scotland is one of the largest higher educational institution which offers industry informed courses which combine the optimum balance of theory and practice for success in competitive global arena.

The committee placed on record its appreciation for the efforts and zeal of Dr Bhanu P Sagar, HOD Pharmacy at IEC CET Noida to get MOU for the collaboration signed. Dr Bhanu briefed the council about the collaboration.

He apprised that IEC University which runs various courses as per the norms, standards and provisions of UGC, AICTE and various councils intends to collaborate

with Edinburgh Napier University for courses related to Pharmacology, Toxicology, molecular biology and pharmaceutical chemistry in Pharmaceutical Sciences, and evaluate the impact of technological advances and strategies in these disciplines.

A brochure prepared about the merits, skill attributes, eligibility conditions procedure to apply, costing, credit system and structure of program is placed as **Annexure -III.**

Item No. 1.04

To report basic qualification for various National Level Examinations

It was reported that information of various National Level Examinations such as NET, SET etc. their eligibility conditions, schedule of examination have been collated . The Chairman directed that information compiled is to be disseminated to all the faculty members by the Registrar. The data collated is placed on record as **Annexure IV**

Item No. 1.05

To report activities /events of IEC University.

The Council was informed that IEC University prepares a newsletter which includes the details of all the activities held in the University, major information, changes and Upgradation in the University, since last publication. A draft of the newsletter was placed before the Council as per (**Annexure V**). After discussions, members approved the same.

Item No. 1.06

To approve minutes of Selection Committee

The council took note of the various vacancies and procedure adopted to fill up the same by adopting a clear and transparent mechanism. All the new appointments which have taken place from 29 June 2013 till 07 October 2013 were put up for approval. The council ratified thirty two appointments of teaching and supporting staff which were put up for the same. A copy of the same is placed on record as **Annexure-VI**

Item No. 1.07**To discuss introduction of Course Management System(CMS)**

The council was informed of introduction of biometric attendance device for the employees of the university. Further it was decided that there is a need to bring in more technology based monitoring, teaching and facilitating systems. Mr Sharad Maheshwari, Asst Prof (IT) at IEC Group, comprehensively explained the working of CMS. The Chairman highlighted that with the launch of ERP and university based Mobile Applications by the end of this year, our e- based operations would give us a discernible fillip in efficient management of administrative and academic affairs of the university. Copy of the CMS presented is placed on record as **Annexure- VII**

Item No. 1.08**To discuss Draft PH.D Ordinance of IEC University.**

The council was apprised that IEC University is going to introduce Ph.D courses in existing stream of courses. Necessary approval of from UGC will be sought at appropriate time. Draft PhD document for approval has been accordingly compiled. Members discussed at length and opined that such a document be circulated to learned scholars for vetting and authenticity. The Chairman directed that Registrar is to forward draft Ph.D. Document to Dr BN Roy and Dr DB Singh. Dr SS Bedi is to coordinate and homogenize the same and present duly vetted draft document to this council for review preferably during the next meeting. Existing draft PhD document is placed on record as **Annexure - VIII**

Item No. 1.09**To Study and Adopt Foreign University Equivalence**

The council was apprised of the need to attract Foreign National Students (FNS) to promote education, intercultural awareness, foreign exchange, etc. To achieve this objective, there is a need to study and adopt equivalence of degrees, diplomas awarded by such foreign universities or educational authorities failing which admission to FNS cannot be smooth and systematic. A list of equivalence of some foreign degrees is compiled for adoption and placed as **Annexure- IX**

Item No. 1.10**To discuss Graduate Assistanceship Scheme**

The council was informed that “ Assisstanceship” is a paid academic appointment made to a student that involves part-time teaching or research. Orit can be said to be assignment of teaching or doing research at a university by a student for which a fixed remuneration is paid. Pro VC was keen to introduce this concept in the university for meritorious post graduate students who would be paid remuneration on per hour basis of teaching assignment. However the member was not keen to offer it to students at Post graduate level.

The Chairman ruled that more clarity is required regarding the objectives, pros and cons, methodology of its operation, mechanism to choose and evaluate students, etc. Pro VC may work out details of a pragmatic scheme for discussion and a proposal may be circulated within the university to solicit wider acceptance. This may be reviewed in any subsequent meeting. **Annexure- X**

Item No. 1.11**To discuss and approve the recommendation of the Planning Board.**

Mr. Rupesh Anand DGM Finance IEC Group, Member Planning Board, IEC University, placed before the Council recommendations of Planning Board meeting held on 15 September 2013 pertaining to the Detailed Project Report (DPR). He presented the details of DPR and courses which are planned from Academic Year 2014-15 and beyond. He apprised the members that the University is going to apply to HP-PERC in the month of October 2013. After a brief discussion, members approved the recommendations of the Planning Board and relevant extract of the DPR is placed as **Annexure- XI** for record.

Item No. 1.12**To discuss Tie ups with Hospitals for running paramedical courses..**

Mr. Rupesh Anand, DGM Finance IEC Group, Member Planning Board, IEC University, apprised the Council that it is proposed to introduce some paramedic courses in the university. These courses require tie up with reputed hospitals, institutions or clinics for OJT and process is underway to do the same. Application for approval of these courses

will be made to HP PERC. The courses so far identified are M.Sc. MLT (Pathology), B.Sc Medical Lab Technology, B.Sc Radiation & Imaging Tech, B.Sc Dialysis, B.Sc Echo Cardiology, B.P.T, B.O.T, B.Sc Paramedical Technology After brief discussions, Council approved the same and directed that procedure may be hastened to sign the required MOUs or as the case may be. List of the paramedical courses is appended below:

Name of Courses	Specialization	Duration	Eligibility
M.Sc MLT (Pathology)	Pathology	2 years	B.Sc in Paramedical
B.Sc Medical Lab Technology	Medical Lab Technology	3 years	10+2 with PCB / PCM
B.Sc Radiation & Imaging Tech	Radiation & Imaging Technology	3 years	10+2 with PCB/PCM
B.Sc Dialysis	Dialysis	3 years	10+2 with PCB/PCM
B.Sc Echo Cardiology	Echocardiology	3 years	10+2 with PCB/PCM
B.P.T	Physiotherapy	4years + 6 Months Internship	10+2 with PCB
B.O.T	Occupational Therapy	4 1/2 years + 6 Months internship	10+2 with PCB

B.Sc Paramedical Technology	Medical Lab Technology X-Ray Technology ECG Technology	3 years	12th with Science and Maths
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Item No. 1.13

To discuss and approve the scholarship scheme for the Academic Year 2013-14.

The council was apprised of the various incentive programme propounded by IEC University to encourage students from varied strata of society so as to allow them to continue their studies with enthusiasm and verve. The duly approved scholarship scheme admissible for the current academic year is given here under:

- (a) 25% on the tuition fee to all the students who have sought admission during the academic year 2013-14.
- (b) 15% on the tuition fee to all the students who had sought admission during the academic year 2012-13
- (c) 50% on the tuition fee to any student who has sought admission during the academic year 2012-13 provided
 - (i) He/She has single parent and
 - (ii) His/Her parents' annual income from all sources is less than Rs. 2 Lac.
 - (iii) Requisite Income Certificate from Government authority is mandatory.

There being no further agenda point , the meeting concluded at 1630 hours.

Vote of Thanks

The meeting ended with the Vote of Thanks to the Chair

(Chairman)

Date: October 11, 2013

Place: Baddi

(Secretary)

Date : October 11, 2013

Place : Baddi

Points arising out of discussion at Academic Council Meeting
dated October 11, 2013

1. Change clause 26 of 1st ordinances and get new ordinances printed.
2. Decision regarding pg. no. 12, change of Branch in University to be discussed with dean.
3. Other faculties to prepare their own MoU similar to pharmacy MoU with Edienburg and appreciations from Dr. B.N. Roy for the same.
4. Student to contribute articles for C.M.S.
5. C.M.S. with Mr. Sharad Maheshwary.
6. Faculties to send Data to Mr. Sharad for uploading on website for C.M.S. Mr. Vijay kumar will co – ordinate at universities end for the same.
7. P.hd ordinance, S.S. Bedi & B.N. Roy shall draft together and submit to Academic Council
8. Graduate assistanceship scheme: assistanceship from meritorious students only. All details regarding the same as to eligibility to be prepared by PVC.
9. Approval for distance learning course needed to be applied to UGC. Kuldeep & Isha Bansal to co – ordinate with Sharad Maheshwari for the same.
10. Collab. With fortis for para medical courses, Mr. A.S. Hundal and Ms. Preet Kawal Kaur to co – ordinate for the same.
11. Training & Placement dept.: Mr. Pankaj Aggarwal to visit University on 24 & 25 October.
12. Aspiring Minds and delegation from Mongolia to visit University.
13. Copy of basic eligibility for various national level examinations to be given to members of academic council.
14. Distribution of handbook on placements to all members.