

**MINUTES OF THE MEETING OF ACADEMIC COUNCIL OF IEC
UNIVERSITY HELD ON MONDAY MARCH 31, 2014 AT 10.00 A.M. AT
UNIVERSITY CAMPUS, BADDI**

MEMBERS PRESENT:

Ex-officio members:-

Dr .Navin Gupta	Vice-Chancellor (Chairperson)
Dr. R.K. Lalwani	Pro VC, Member
Dr .S.S Bedi	Dean of Academic Affairs, Member
Prof. P. Krishnamachar	Member
Dr. K.R. Sharma	AP (Chemistry), Member
Dr. Preet Kawal Kaur	AP(Pharmacy), Member
Mr. Vijay Kumar	AP (MCA), Member
Mr. Deepak Makkar	AP (EE), Member
Mr. Manoj Dhiman	Asst Prof (Maths), Member
Ms. Geetika Sood	Asst Prof (Law), Member
Mr. Kuldeep Bartariya	AP (Management), Member
Mr. Lalit Kumar	Asst. Librarian, Member
Ms. Leenu Narang	AP (EVST & Exam Cell), Member
Ms. Nadezda Chadha	AP. (FD), Member
Ms. Kavita Jangra	AP (Arch.), Member
Mr.Gautam Kumar	AP (ME), Member
Ms. Navpreet Kaur	AP. (BJMC), Member
Mr. Dinesh Kothary	AP (ECE), Member
Ms. Deepa Singh	AP (English), Member
Er. Randeep Singh	AP (CSE), Member
Mr. Vijay Aggrawal	Member Secretary, Deputy Registrar,
OSD.	

Co-opted Members :-

Mr. Rupesh Anand	DGM Finance IEC Group
Dr. Kulneet Suri	HOD International Cooperation
Mr. Sharad Maheshwari	Professor, IT - IEC CET

The Chairman presided over the meeting. After finding the quorum being present, he called the meeting the order. As all the members were present no Leave of Absence was granted. It was reported that Dr. R.K. Lalwani has also placed his resignation from the post of Pro-Vice Chancellor of the University with effect from 31.03.2014. Consequent upon their resignation from the post of Pro - Vice Chancellor of the University, the membership from the Board of Management stand revoked after the conclusion of this Meeting. The Council placed its sincere appreciations for the services rendered by Dr. R.K. Lalwani during his tenure as Pro-Vice Chancellor.

Item no. 1

To take note of Minutes of previous Academic Council Meeting dated January 29, 2014.

Minutes of Previous Academic Council Meeting held on 29.01.2014 were tabled and read. After discussions members approved the same. **(Annexure 1)**

Item no. 2

To take note of Action Taken Report of Previous Academic Council Meeting held on January 29, 2014.

Action Taken Report of the last Meeting of Academic Council held on January 29, 2014 was tabled and taken as read. The members discussed the matter and took note of the same. **(Annexure 2)**

Item no. 3

To approve Board of Studies of New Courses.

Minutes of Board of Studies held after January 25, 2014 till March 31, 2014 were placed. Thereafter the Council discussed the Course Structure and syllabus of All Semesters of all the New Courses as Approved and as prepared by Board of Studies, the same were approved as given in the **Annexure 3**. The Council also discussed the Constitution of various Board of Studies prepared for the Programs / courses of the University, the same were taken note of as annexed. After deliberations council approved the same.

Item no. 4

To take note of Selection Committee Minutes for new Selections (Academics) made in the University.

All the new appointments (Academics) which have taken place after January 29, 2014 till March 31, 2014 were put up for approval. The Council checked whether proper documentation is maintained while making selections including:

- a) List of candidates applied (post wise).
- b) Preparation of screening file.
- c) Interview calling file.
- d) Interview date, selection committee members including outside experts.

- e) Approval from competent authority.
- f) Issuing of Appointment letters and joining report.

After brief discussions the members of the council ratified the appointments of teaching and supporting staff which were put up for the same. A copy of the same was placed on record. **(Annexure 4).**

Item no. 5

To take note of activity of Training and Placement cell for Academic Year 2013-14

Mse. Poonam, Training and Placement Officer of IEC University place before the Council, a report on 'Training and Placements made by University' during Academic Year 2013 - 14. The Council placed its appreciation for efforts of Ms. Poonam in providing quality Training and Placement opportunities to the students of the university. After discussions members took note of the same. **(Annexure 5).**

Item no. 6

To take note of Activity Report of IEC University for period January 1, 2014 till March 30, 2014

The Council was apprised with Activity Report of the University for the period January 1, 2014 till March 30, 2014 which includes the details of all the activities held in the University, major information, changes and Upgradation in the University, since last publication. A draft of the newsletter was placed before the Council as per **(Annexure 6)**. After discussions, members approved the same.

Item no. 7

To discuss MoA with Malhotra Hospital for IEC School of Allied Health Sciences.

it was proposed for paramedic courses of the university, Tie up with some Hospital shall be made. Application for approval of these courses will be made to Department of Higher Education, H.P. For the same, Tie up / MoU with Malhotra Hospital was proposed. After brief discussions, Council approved the same and directed that procedure may be hastened to sign the required MOUs or as the case may be.

Item no. 8

To discuss and approve conduct of examination for lateral entry students having backlogs.

It was reported at the meeting that, some Lateral Entry Students were identified as having backlogs in previous institution in their earlier years. As these students have now been admitted to IEC University, examination needs to be carried for such students so as to give them the opportunity to clear previous backlogs. After deliberations it was resolved to conduct lateral entry examinations along with their Regular End Semester Examinations.

Item no. 9

Any other matter with the permission of the Chair

No matters were left to discuss at the Meeting.

Chairman

Date:

Place:

Registrar

Date:

Place: