

**MINUTES OF THE 12th ACADEMIC COUNCIL MEETING OF IEC UNIVERSITY
HELD ON SATURDAY DECEMBER 20, 2014 AT 11:00 A.M. AT UNIVERSITY
CAMPUS, BADDI**

MEMBERS PRESENT:

Name	Position	Designation
Dr. Bhanu P. S. Sagar	Chairperson	Vice-Chancellor
Dr. Navin Gupta	Special Invitee	Pro-Chancellor
Dr. S. S. Bedi	Member	Dean Academic Affairs
Prof. P. Krishnamachar	Member	Dean Engineering
Mr. Vijay Aggarwal	Member	Dean, Vedic Sciences, OSD
Dr. K. R. Sharma	Member	HOD (Chemistry)
Mr. Vijay Kumar	Member	AP (MCA)
Mr. Deepak Makkar	Member	Asst Prof (EE)
Dr. Pankaj Thakur	Member	HOD (Maths)
Dr. Geetika Sood	Member	HOD (Law)
Mrs. Esha Bansal	Member	HOD (Management)
Ms. Nadezeda Chadha	Member	HOD (Fashion Designing)
Ms. Disha Thakur	Member	HOD (Arch.)
Mr. Purushotam Kumar	Member	HOD (ME)
Ms. Navpreet Kaur	Member	HOD (JMC)
Mr. Dinesh Kothary	Member	HOD (ECE)
Ms. Deepa Singh	Member	HOD (ENGLISH)
Mr. Randeep Singh	Member	HOD(CSE)
Mr. Makhan Singh	Member	HOD(Commerce & Finance)
Ms. Manpreet Kaur	Member	HOD (Physiotherapy)
Mr. Rajesh Thuwal	Member	Librarian
Mrs Poonam Mehta	Member	Head – T&P
Mr Siju Mathew	Member	Deputy Registrar
Mr. Mohnish Dutta	Special Invitee	CS, IEC Group
Mr. Sharad Maheshwari	Special Invitee	Assistant Professor, (I.T.). IEC-CET
Mr. K. S. R. Murthy	Member Secretary	Registrar

The meeting was started with the welcome address by Prof. (Dr.) Bhanu P. S. Sagar, Vice-Chancellor, IEC University. He extended his warm welcome to Honourable Pro-Chancellor, Dr. Navin Gupta, IEC University, Mr. Mohnish Dutta, Company Secretary IEC Group and Mr. Sharad Maheshwari as a special invitee. Vice-Chancellor then cordially welcomed all the AC Members and extended his sincere thanks for their consistent support and contributions to Academic Council. Further. As Ms. Preet kawal Kaur, HoD Pharmacy has shown her inability to attend the meeting, Leave of Absence was granted to her by the Members. Following the welcome address, Vice-Chancellor has made a brief presentation about the progress made in IEC University at various academic fronts since last Academic Council meeting held on October 13, 2014. Soon after the presentation, Vice-Chancellor has requested Mr.

K.S.R. Murthy, Registrar cum Member Secretary of AC to seek permission of the AC members to take up the agenda items one by one for deliberate discussion and approval.

Before taking of agenda items, Dr. Navin Gupta, Pro Chancellor of the University raised the query as to whether Minutes of previous Academic Council Meetings were circulated to all the members of the Council the circulation of which was affirmed by all the Members. Pro Chancellor Dr. Navin Gupta further raised the query as to whether all the records have been properly kept at the University which was positively confirmed by the Vice Chancellor, Dr. Bhanu P.S. Sagar. Pro Chancellor then asked the Dean Academics as to whether the issue of students scoring CGPA <3.0 settled between the students which was promptly replied by Dean Academics that the issue will be discussed separately as part of main Agenda.

Meeting then started with the agenda points as follows:

Item no. 1

To take note of Minutes of previous i.e. 11th Academic Council Meeting dated October 13, 2014.

Minutes of Previous Academic Council Meeting held on October 13, 2014 were tabled and read. After discussions members approved the same. **(Annexure-1)**

Item no. 2

To take note of Action Taken Report of 11th Academic Council Meeting held on October 13, 2014.

Action Taken Report of the last Meeting of Academic Council held on October 13, 2014 was tabled and taken as read. The members discussed the matter and took note of the same. **(Annexure - 2)**

Item no. 3

To approve the Course Structure and Syllabi of courses under IEC Institute of Nursing to be commenced form Academic Year 2015-16

Vice Chancellor apprised the members that IEC University has submitted the proposal to Indian Nursing Council on 18.12.2014 to start B.Sc. (Nursing) and GNM course under IEC Institute of Nursing and also informed the members the eligibility criteria to get admission under these courses for Academic Session 2015-16. He further apprised the members that for the purpose of imparting Practical Training to the prospective students, a tie up with Civil Hospital Nalagarh is proposed the status of which is underprocess. Pro Chancellor, Dr. Navin Gupta then inquired that whether the eligibility criteria as submitted to HP-PERC is as same as prescribed by Indian Nursing Council which was positively affirmed by the Vice Chancellor Dr. Bhanu P.S.Sagar. Registrar Mr. K.S.R. Murthy than clarified that for GNM and B.Sc. (Nursing) Minimum 40 % in 10+2 is required however we've set standard higher than Indian Nursing Council i.e. Minimum 45%. Pro Chancellor Dr. Navin Gupta than inquired that whether student of any stream can pursue this course. Dean Academics Dr. S.S. Bedi was uncertain to the query raised by the Vice Chancellor. Registrar then clarified the members that student of any stream can pursue the course. Pro Chancellor then asked to examine the eligibility in detail and compare it with what we've submitted to HP-PERC.

Dean Academics, Dr. SS Bedi than raised a query that if any other Nursing College is opened in the same area in coming years, IEC University may face fierce competition so we should set Minimum 40% criteria for admissions atleast for some 4 or 5 years to which the Vice Chancellor Dr. Bhanu P.S.Sagar reciprocated by acknowledging to assess Govt. Norms first before taking any such decision.

Vice Chancellor, Dr. Bhanu P.S. Sagar, placed before the members the Syllabus of B.Sc. Nursing and GNM as prescribed by Indian Nursing Council. As far as the syllabus was concerned, Pro Chancellor, Dr. Navin Gupta apprised the members that though the syllabus is prescribed by the Indian Nursing Council, we have to follow University's Procedure and syllabus was needed to be evaluated by Board of Studies of the same. The Syllabus as placed before the members was then referred to Board of Studies to be

constituted for this purpose to be taken for approval by the Academic Council at its next meeting. Members further asked the Registrar, Mr. K.S.R. Murthy to identify the members of Board of Studies of Nursing and to complete the Board of Studies by 28.12.2014 which was positively acknowledged by the Registrar.

Item no. 4

To approve course structure and syllabi of Bachelor of Dental Studies to be commenced from Academic Year 2016-17

Vice Chancellor, Dr. Bhanu P.S. Sagar apprised the members that in order to start Bachelor of Dental Studies (BDS) we need to apply to Dental Council of India on or before September 30, 2014 the last date of which has been expired. He further apprised the members that IEC University is going to apply to Dental Council of India for Academic Session 2016-17 on or before September 20, 2015. Pro Chancellor Dr. Navin Gupta asked the Deputy Registrar, Mr. Siju Mathews to procure Sample drawings for Dental College which was affirmed by Mr. Mathews. Pro Chancellor, Dr. Navin Gupta further asked the Vice Chancellor Dr. Bhanu P.S.Sagar, the eligibility criteria to get admissions in BDS to which Vice Chancellor explained the members that minimum 50 % marks in 10+2 with Physics, Chemistry and Biology as compulsory subjects is required. In addition to 50% marks in 10+2, the candidate needs to qualify national/state level examination securing atleast 40% marks. Pro Chancellor advised the Vice Chancellor that eligibility criteria needs to be comprehensive and without any ambiguity. He further asked the Vice Chancellor to prepare an excel sheet of the procedures and requirements that needs to be adopted/fulfilled in order to get approval of Dental Council of India. After discussions the Vice Chancellor was further necessitated to prepare a report on the requirements of Dental Council of India relating to **area requirements, eligibility criteria, course structure, admission process and any other requirement** and submit the report to Academic Council.

Vice Chancellor, Dr. Bhanu P.S. Sagar, placed before the members the Syllabus of BDS Dental Council of India. Pro Chancellor, Dr. Navin Gupta than apprised the members that though the syllabus is prescribed by the Dental Council of India, we have to follow University's Procedure and syllabus was needed to be evaluated by Board of Studies of the same. The Syllabus as placed before the members was then referred to Board of Studies to be constituted for this purpose to be taken for approval by the Academic Council at its next meeting.

Item no. 5

To approve the course structure and syllabi of courses under IEC School of Distance Learning to be commenced from Academic Session, 2015-16

Vice Chancellor enlightened the Academic Council Members that IEC University has applied to Distance Education Board, University Grants Commission to commence 28 distance courses out of 37 identified courses by Academic Council as per resolution no 1.10 of the Meeting of Academic Council held on January 29, 2014 under IEC School of Distance Learning. Pro Chancellor notified the members that UGC is in the process of forming new regulations for Distance Learning Programs. Vice Chancellor was then required by the Academic Council to prepared the comprehensive summary of requirements of Distance Education Board relating to **duration of the course, minimum eligibility requirement, course structure, Board of Studies, Admission Procedure, Fee Structure, Centers, Evaluation System, or any other requirement as the case may be.**

Registrar then presented before the members Course Structure of 28 distance learning of programs. The Syllabus as placed before the members was then referred to Board of Studies to be constituted for this purpose to be taken for approval by the Academic Council at its next meeting.

Item no. 6**To approve Board of Studies of B.Voc**

Pro Chancellor, Dr. Navin Gupta apprised the members that IEC University has identified 20 Vocational courses. Mr. Sharad Maheshwari, informed all the members that we need to apply to AICTE through their online portal for 3 years programmes. Registrar was of the view that out of 20 courses 5 courses we have already applied for and they are not under the purview of AICTE. Dean Engg. Was also of the view that we need to apply to AICTE and other State Level Board as the case may be. The Vice Chancellor was not satisfied at through the submissions and was advised by the Councils that appropriate authority should be identified and application to commence these courses should be made within time limit. As far as the syllabus of B.Voc was concerned the same was referred to Board of Studies to be constituted for the approval of syllabus and later on required to be placed to the Academic Council for approval at their later meeting.

Item no. 7**To take note of proposal of M.Phil and Ph.D submitted to HP-PERC.**

Vice Chancellor, Dr. Bhanu P.S. Sagar, apprised the members that as per resolution no. 17 of the meeting of the Academic Council held on October 13, 2014, IEC University has applied to HP-PERC M.Phil and Ph.D programmes as identified in the said resolution. Dean Academics, Dr. S.S. Bedi requested the Vice Chancellor the list of Courses which have been applied to HP-PERC for approval which was promptly supplied to him by the VC. Dean Academics was of the view that the University shall 1st focus on UG and PG technical programs as we are in the budding stage. Pro Chancellor, Dr. Navin Gupta provided the example of other Private Universities in H.P. which have started Ph.D courses from day 1 of their establishment. The council was of the view that VC is responsible to apply to regulatory body which has been applied so far and the department also needs to be strengthened with faculties, Labs etc. once approval has been obtained. (**Annexure 3**)

Item no. 8**To approve minutes of Examination Committee**

Dean Academics, Dr. S.S. Bedi started with the presentation on the major decisions taken by Examination Committee including details of 1st MST held. Dean apprised the council that Examination Committee has changed the pattern of Question paper except Law and Architecture where guidelines of appropriate authority is followed. Vice Chancellor asked the Dean that whether Change in Question paper pattern duly informed to all HoD's and Students which was positively affirmed by the Dean. Pro chancellor then raised a query that whether model test papers are prepared as per the revised Question pattern which was replied in affirmation. Dean further informed the members that syllabus of all courses except few courses has been completed before End Semester Examinations. Dean Engg. Prof. Krishnamachar pointed out the difficulty which could be faced by some students of civil engineering and Mechanical engineering where there are Design Papers also. After deliberate discussions it was resolved to follow the question paper pattern as adopted by examination committee except for Law Courses, Architecture courses where guidelines of appropriate authority is required to be followed and for Civil Engineering and Mechanical engineering where the pattern is followed subject to modifications.

Dean Academics then apprised the members that Examination Committee has constituted Grade Moderation Committee. members were of the view that moderation in grades in not a matter of right to students. Dean ENgg. apprised the members that we are not following **Normal Grade Distribution System (NGDS)** which was seconded by HoD Electrical Mr. Dinesh Kothary that as we are having lesser no of students, NGDS is not possible. Pro Chancellor Dr. Navin Gupta strictly expressed that why NGDS has not been followed till now. Dean Academics further added that NGDS is still not possible as extra labor will be required. Dean Engg. clarified that this system has been followed in IIT's and NIT's by quoting example that; "**A Grade; so much %age of students shall fall under this category and so on**". If possible we can adopt in such a way. Dean Academics was advised by the council to present the sample of NGDS.

Dean Academics then presented before the council summary of result of 1st MST of students which was acknowledged by Academic Council Members. During the course of presentation of results, the Council advised Dean Academics to merge the syllabus of Micro Business environment and Financial Accounting. It was further proposed to merge UG course with UG Course and PG Course with PG Course. Dean Academics was further required by the Council to prepare a report on Compliances required by Ordinances and deviations from Academic Session 2012-13 till now. After deliberations council advised Dean Academics to review the matter again in Examination Committee and present its report in next Academic Council Meeting. **(Annexure 4)**

Item no. 9

To accord Permission to students with <3.0 CGPA

Dean Academics requested the Council to grant permission to be promoted to next semester 10 students with < 3.0 CGPA in their end semester examinations. Dean then presented before the council the list of students scoring <3.0 CGPA. Members discussed the matter at length and permission to the students was not accorded however they have been allowed to appear in next semester exams held in December 2014 **subject to** the clearance of the courses of previous semester at the summer examinations to be specially conducted for these 10 students. **(Annexure 5)**

Item no. 10

To Soften the rules for promotion to next higher class either to follow UPTU or reduce CGPA to 3.0 (UG) and 4.0 (PG)

Dean Academics, Dr. S.S. Bedi gave a brief presentation on 'sample grades and resultant CGPA'. After examining various permutations and combinations it was found that though a student passes minimum 2/3/4 courses in a semester, but CGPA will be less than 4 in maximum of the cases. Dean Academics then sought the permission of the Council to reduce CGPA to 3.0 and SGPA to 4.0. after discussions the Council accorded its consent to reduce CGPA to 3.0 for Undergraduate program and 4.0 for Post Graduate Programme from Academic Session 2014-15 onwards. **(Annexure 6)**

Item no. 11

To approve revised Board of Studies of M.Sc Physics

Revised Board of Studies of syllabus of M.Sc Physics was placed before the council. Dean Academics apprised the Members that an Optional Subject, UGC-NET has been incorporated in the revised syllabus. Any student can opt for either of the subject. After deliberations the council approved the revised BoS of M.Sc Physics. **(Annexure 7)**

Item no. 12

To approve decision taken by Examination Cell for reported Two UFM Cases.

Dean Academics informed the Council that two students were caught cheating by flying squad during 1st MST and the paper of both the students were cancelled by Unfair Means Committee. the decision of Unfair Means Committee was approved by the Council members. **(Annexure 8)**

Item no. 17

Any other matter with the permission of the chair.

- Pro-Chancellor, Dr. Navin Gupta asked Dean Academics, Dr. S.S. Bedi to get the final ordinances as changed by the Academic Council from time to time to be uploaded on the website of the University which was acknowledged by Dean Academics, Dr. S.S. Bedi.
- Pro-Chancellor, Dr. Navin Gupta asked Dean Academics, Dr. S.S. Bedi to prepare the list of outside examiners which was affirmed by Dean Academics to submit the same.

- The communications relating to statutory approvals were asked to submit to Pro Chancellor as and when received. Further the compliance of points raised by Bar Council of India was fixed upon HoD Law, Dr. Geetika Sood.
- Further discussions were made to improve Academics of students. Members discussed that timely attendance of all HoD's and Assistant Professors is a must requirement to improve the Academics of Students. Members affirmed to adhere to the attendance requirement.

Vote of Thanks.

Meeting ended with vote of thanks to the chair and to all the members present.

(Prof P Krishnamachar)

(Dr S S Bedi)

(Shri Vijay Aggrawal)

(Dr Preet Kawal Kaur)

(Dr Geetika Sood)

(Dr K.R. Sharma)

(Dr Pankaj Thakur)

(Mr Vijay Kumar)

(Mr Randeep Singh)

**(Mr. Purushotam
Kumar)**

(Ms Poonam Mehta)

(Mr Deepak Makkar)

(Mrs Esha Bansal)

(Mr Dinesh Kotary)

(Ms Dihsa Thakur)

(Ms Nadezeda Chadha)

(Mr Makhan Singh)

(Mr Rajesh Thuwal)

(Ms Navpreet Kaur)

(Ms Manpreet Kaur)

(Ms Deepa Singh)

(Mr K S R Murthy)

(Shri Navin Gupta)

(Prof. Bhanu P. S. Sagar)

Date: 20.12.2014

Place: Baddi, Solan, Himachal Pradesh