

MINUTES OF THE 11th ACADEMIC COUNCIL MEETING OF IEC UNIVERSITY HELD ON MONDAY OCTOBER 13, 2014 AT 11:00 A.M. AT UNIVERSITY CAMPUS, BADDI

MEMBERS PRESENT:

Name	Position	Designation
Dr. Bhanu P. S. Sagar	Chairperson	Vice-Chancellor
Dr. Navin Gupta	Special Invitee	Pro-Chancellor
Dr. S. S. Bedi	Member	Dean Academic Affairs
Prof. P. Krishnamachar	Member	Dean Engineering
Mr. Vijay Aggarwal	Member	Dean, Vedic Sciences, OSD
Dr. Preet Kawal Kaur	Member	HOD (Pharmacy)
Dr. K. R. Sharma	Member	HOD (Chemistry)
Mr. Vijay Kumar	Member	AP (MCA)
Mr. Deepak Makkar	Member	Asst Prof (EE)
Dr. Pankaj Thakur	Member	HOD (Maths)
Dr. Geetika Sood	Member	HOD (Law)
Mrs. Esha Bansal	Member	HOD (Management)
Ms. Nadezeda Chadha	Member	HOD (Fashion Designing)
Ms. Disha Thakur	Member	HOD (Arch.)
Mr. Sushil Kumar	Member	HOD (ME)
Ms. Navpreet Kaur	Member	HOD (JMC)
Mr. Dinesh Kothary	Member	HOD (ECE)
Ms. Deepa Singh	Member	HOD (ENGLISH)
Mr. Randeep Singh	Member	HOD(CSE)
Mr. Makhan Singh	Member	HOD(Commerce & Finance)
Ms. Manpreet Kaur	Member	HOD (Physiotherapy)
Mr. Rajesh Thuwal	Member	Librarian
Mrs Poonam Mehta	Member	Head – T&P
Mr Siju Mathew	Member	Deputy Registrar
Mr. K. S. R. Murthy	Member Secretary	Registrar

The meeting was started with the welcome address by Prof. (Dr.) Bhanu P. S. Sagar, Vice-Chancellor, IEC University. He extended his warm welcome to Honourable Pro-Chancellor, Dr. Navin Gupta, IEC University as a special invitee. Vice-Chancellor then cordially welcomed all the AC Members and extended his sincere thanks for their consistent support and contributions to Academic Council. Further, he extended his heartiest welcome to the newly introduced members of Academic Council like Mr Sushil Kumar, Ms Disha Thakur and Mrs Esha Bansal. After finding the quorum being present, he called the meeting in order. As all the members were present no Leave of Absence was granted. Following the welcome address, Vice-Chancellor has made a brief presentation about the progress made in IEC University at various academic fronts since last Academic Council meeting held on June 14, 2014. Soon after the presentation, Vice-Chancellor has requested Registrar cum Member Secretary of AC to seek permission of the AC members to take up the agenda items one by one for deliberate discussion and approval.

Before taking of agenda items, Prof. P Krishnamachar, Dean Engineering has raised the issue of weightage internal and external marks and mandatory requirement of separate passing in both the external and internal examinations. Prof. P. Krishnamachar has raised these points on behalf of students and requesting for continuation of previous practices followed at IEC University for IInd and IIIrd Year students. After deliberate discussions it was resolved that the decisions taken in the in the 09th Academic Council held on June 27, 2014 will be implemented and it would be mandatory for all the students of IEC University that they have to pass both internal and external examinations separately and weightage of internal and external marks would be 60% and 40% respectively. Besides, Pro-Chancellor, Dr. Navin Gupta has made it clear to Prof. P. Krishnamachar and other members of AC that no further request on these issues / subjects will be entertained in future and no one at the University is supposed to make any false / unjustified promises / remarks to the students.

Meeting then started with the agenda points as follows:

Item no. 1

To take note of Minutes of previous i.e. 10th Academic Council Meeting dated July 14th, 2014.

Minutes of Previous Academic Council Meeting held on July 14, 2014 were tabled and read. After discussions members approved the same. **(Annexure-1)**

Item no. 2

To take note of Action Taken Report of 10th Academic Council Meeting held on July 14, 2014.

Action Taken Report of the last Meeting of Academic Council held on July 14, 2014 was tabled and taken as read. The members discussed the matter and took note of the same. **(Annexure - 2)**

Item no. 3

To assess / approve the existing Weightage of Internal and External Marks for IInd and IIIrd Year.

The existing Weightage of Internal and External Marks is 60% and 40% respectively and as per ordinance students need to pass separately in these examinations. This matter was already discussed and resolved as mentioned above so this agenda was not considered to any further discussion.

Item no. 4

To discuss and approve the existing Evaluation System for IInd and IIIrd Year.

A student will be declared fail in a semester if he obtains CGPA <4.5 in an Under Graduate Programme and CGPA < 5.0 in a Post graduate programme. He will have to repeat that semester subsequently. He will not be allowed to move to higher semester without clearing the earlier semester as well as obtaining the required minimum SGPA and / or CGPA. But IInd and IIIrd Year students are asking for exemption on the basis of practice adopted in last two years. This matter was already discussed and resolved as mentioned above so this agenda was not considered to any further discussion.

Item no. 5

To take note of Selection Committee Minutes for new Selections made in the University.

A Schedule of all Academics Selections made in the University after July 14, 2014 to till date through relevant Selection Committee Meetings was placed for approval. After considering the proper documentation of minutes of Selection Committee, Members of the Council ratified the appointments of teaching and supporting staff which were put up for the same. **(Annexure 3)**

Item no. 6**To take note of Orientation Day / Induction Program at IEC University on 20-8-2014.**

The Orientation-Day program for First Year / Fresher students of IEC University was held on August 20, 2014. This program was divided into two parts: Pre-Lunch and Post-Lunch sessions. The Pre-lunch session was commenced with the Pooja / Hawan followed by induction program. Pooja started at 10:00 AM and finished with Hawan at 11:00 AM. Consequently, the students and their parents along with all dignitaries - and faculties were assembled in the Auditorium. Program was started with the lamp lightening by Vice-Chancellor – Prof Bhanu P S Sagar, Dean - Academics, Dean -Engineering and Deputy Registrar. This was followed by Saraswati Vandana. To make students aware of IEC University, our worthy Vice Chancellor – Prof Bhanu P S Sagar presented the presentation regarding - **Preface and Progress of IEC University**. He gave presentation on the strategies to be followed to become a successful person in life and how to achieve happiness. Then Prof. S S Bedi – Dean Academic Affairs gave the presentation regarding the Ordinance, Code and Conduct for Students, Academic Calendar, Evaluation System, Policies and Procedures. Afterwards, blessings were given to the newly admitted students by Prof P. Krishnamachar – Dean Engineering. The post-lunch session was started with Presentation by Mr. Vishal Gupta, Senior Manager Training and Development and Pankaj Aggarwal, CEO Bridge Intelia interacted with the students and gave tips on the personality development. They laid stress on the over all development of the students with widen horizons of knowledge. The students were highly inspired by all the presentations and on the next day Heads of all Schools were called and together with all students, were assembled in U-12. The two teams were constituted. The team leaders - Dr Preet Kawal Kaur, Mr Kuldeep Bartariya and Mr Nandan Sharma took the students to different central facilities of IEC University (**Annexure 4**).

Item no. 7**To take note of Orientation Day / Induction Program of Mongolian Students at IEC University on 22-8-2014 (Friday).**

The Orientation Day for Mongolian Students was held on August 22, 2014 (Friday) in Conference Room. The program started with the welcome cum formal introduction of Mongolian students with Senior Authorities and concerned staff. Vice-Chancellor – Prof Bhanu P S Sagar gave presentation on Preface and Progress of IEC University. He also awarded the students regarding the strategies to become successful person and how to achieve happiness. Then Prof. S. S. Bedi – Dean Academic Affairs gave the presentation regarding the Ordinance, Code and Conduct for Students, Evaluation System, Policies and Procedures. Afterwards, blessings were given to the newly admitted students by Prof P. Krishnamachar – Dean Engineering and Program head. The students were highly inspired by all the presentations. The team members of this program were Prof P. Krishnamachar – Program Head, Ms Anupama Jha – Program Leader, Mr Randeep – Course Coordinator. The team members took the students to the different central facilities of IEC University (**Annexure 5**).

Item no. 8**To take note of Teacher's Day celebration at IEC University on 05-9-2014.**

IEC University celebrated "Teacher's Day" function and on this occasion various events were organized. The Professors, Associate Professors and Assistant Professors were honoured by the Vice Chancellor, IEC University - Dr. Bhanu P S Sagar, Dean Academics Affairs - Dr. S S Bedi, Dean Engineering - P Krishnamachar for their contribution and achievements in the field of Academics and Research. Appreciation Letters and Medals were given to the Teachers (**Annexure-6**)

Item no. 9**To take note of the "Fresher's Party" organised at IEC University on 17-9-2014.**

Fresher's Party named 'FIESTADE- 2014' was organised at IEC University by IInd year students on 17-9-2014 for the Ist year students. The senior batch whole heartedly extended a warm welcome to their junior batch. The auspicious day began with lightning of the lamp and garlanding the statuette of Goddess Saraswati by Vice Chancellor of IEC University, Dr. Bhanu P S Sagar, Dean - Dr. S. S. Bedi, Dean – Krishnamachar, Shri Vijay Aggrawal and Shri Rupesh Anand. The eye-catching act was Mr. & Ms. Fresher Contest, where the fresher's walked the ramp gracefully. The main challenge of the evening Mr. and Ms. Fresher were selected, on the basis of their performance in three different rounds. First, it was the Introduction Round followed by a Talent Round and then the Grand Finale "Question-Answer" Round. Finally the top two contestants for Mr. and Ms. Fresher were crowned. Ms. Sareet was crowned as Ms. Fresher - IEC University 2014 and Mr. Anuj Angra was judged as Mr. Fresher - IEC University 2014 **(Annexure-7)**

Item no. 10

To take a note of admissions made in academic session 2014-15.

List of the students admitted in IEC University for the session 2014-15 was presented and same was approved by the AC members **(Annexure-8)**

List of the students admitted in IEC University in the Academic Session 2014-15

Sl No	Name of the Course	No of Students
1	B.Com (H)	12
2	B.Pharm	25
3	B.Sc Chemistry (Hons)	5
4	B.Tech(CE)	1
5	B.Tech(CSE)	3
6	B.Tech(EE)	3
7	B.Tech(ME)	18
8	BA LLB(Hons)	10
9	BBA	6
10	BCA	3
11	BJMC	7
12	LLB	1
13	M.Sc (Chemistry)	1
14	MBA	5
Total		100

Item no. 11

To take a note of Ist MST Examinations of odd Semester of Academic session 2014-15.

1st MST was fixed from 24.09.14 to 27.09.2014, however due to resentment among the students against system of evaluation and NFP Policy students stayed away from 1st MST. Again the date Sheet for 1st M.S.T, from 13.10.14 to 16.10.2104 was proposed however after discussion with the students the schedule for Examination was held in abeyance till 16.10.14. After deliberate discussions it was resolved that the 1st MST Examination will be conducted in the first week of November and the date-sheet for the same will be notified soon.

Item no. 12

To take note of necessary actions to be taken / proposed by Training and Placement Department to organise more & more Industrial Visit.

Mrs Poonam Mehta has presented the progress and current activities of the Training and Placement Department. It was informed that Training and Placement of the University has been strengthened and organizing / managing industrial visits, training and finally the placements of all students of all Schools as follows:

Industrial visit to Riddhi Packaging Pvt. Industry

On 9th September 2014, students of 3rd semester B.Tech (Mechanical) of IEC UNIVERSITY visited Riddhi Packaging Pvt. Ltd. Baddi, Distt-Solan (H.P) under the supervision of Mrs. Poonam Mehta, Assistant Professor. The students were introduced to manufacturing of packaging boxes. It was the great opportunity to our students that Mr. Mukesh Jain owner of the industry gave a helping hand towards our students and explained the various aspects regarding manufacturing process of packaging boxes.

Industrial visits to Time Technoplast Ltd.

On 16th September 2014, students of 5th semester B.Tech (Mechanical) of IEC UNIVERSITY visited Time Technoplast Ltd. Baddi, District Solan (H.P). Mrs. Poonam Mehta, Assistant Professor coordinated this academic visit for ME students of IEC University. Mr. Anil Assistant Professor, ME Department, went with students group to explain the technical concepts used in Manufacturing of products. This visit was possible with the support of Mr Sanjeev Shrama, Director of Company Time Technoplast Ltd. It is one of the leading Plastic Industry in the Asia it has around 28 plants in all over India.

Industrial visit to Secure Meters Ltd.

On 19th September 2014, students of 5th semester B.Tech (Electrical) of IEC UNIVERSITY visited Secure Meters Ltd. Barotiwala, Distt-Solan (H.P.). This visit was coordinated by Mrs. Poonam Mehta, Assistant Professor, Department of Humanities/ T&P Department and Mr. Deepak Makkar, Assistant Professor to guide students about the concepts of electrical. The students were introduced to assembling of Electric Meters. Secure meters had a well organized program for industrial visit of EE students for our students. Foremost step Ms. Neetu Training and Development Officer gave presentation on Secure Meters Ltd. and one of the team member of Secure Meters explained about the manufacturing and assembling of electrical meters.

Industrial visit to "Barflex Polyfilms Pvt. Ltd."

On 15th October 2014, 26 students of B.Tech (Mechanical) and MBA of IEC UNIVERSITY visited "Barflex Polyfilms Pvt. Ltd.". Barotiwala, Distt-Solan (H.P). Visit was organized and coordinated by Mrs. Poonam Mehta, Assistant Professor. The students were introduced to various department or sections of production and manufacturing of polyfilms. Experts shared knowledge of granules and quality control, tensile strength machine, friction testing machine, bursting strength measuring machine, printing department: printing machine. Students observed working environment of industry. Students were highly thankful to Mr. Anil Parmar and to other experts who explained all concepts related to the industry production and manufacturing.

IEC University Organized Seminar on 'Boomerang'

IEC University organized a seminar (14 Oct. 2014) on 'Boomerang' for B.Tech ME and Civil Students. This seminar was organized by Ms. Poonam Mehta, Asst. Prof. Department of Humanities/ Training and Placement Department. The seminar was conducted by Mr. Om from TN Consultants, Chandigarh. He discussed about the applications of Boomerang and how students can use it in their technical field such as he explained about martial selection, angular momentum, aerodynamics, different resultant forces, shaping and design tools for students this seminar was significant because they will understand basics, creativity, ideas for wind and flying projects etc. While interacting with the students he said that it has become very important to enhance the place ability in this competitive era **(Annexure-9)**.

Placement Activities Held Till Now:

- PDP Class: Every day a team member conducts a class for hour for students of each course on topics mentioned below;
- Test series on Aptitude reasoning,
- On interview questions,
- Self assessment,
- Motivation,
- Information about campus placement (procedure),
- Professional email writing and resume writing etc.
- Future aspects for students for various jobs

Placement of Our Students of Management

- J F Innovation
- Tie up with Riddhi packaging for placement of our B.Tech. students.
- Indiana Pvt. Ltd., Zirakpur, Punjab (For MBA students).

Item no. 13

To take note of Common Course of Economics for BBA I & B.Com I, Common Course of Accounting for BBA I & B.Com I, and Common Course of Managerial Economic for Engineering and Management.

Prof S S Bedi has made presentation about Common Course of Economics for BBA I & B.Com I, Common Course of Accounting for BBA I & B.Com I, and Common Course of Managerial Economic for Engineering and Management. He has assured the council members that these matters have already been discussed with the Heads and after their due approval they are put before the AC members. AC members take the note of the same and approved these common courses **(Annexure-10)**.

Item no. 14

Result analysis after summer session.

Prof S S Bedi has made presentation about result of summer session. He has informed that the questions were set externally where as checking was done in the University / internally. To improve their internal assessment, two MSE's were also conducted. AC members take the note of the same **(Annexure 11)**

Item no. 15

Re-Evaluations Results.

Prof S S Bedi has made presentation about the revaluation results of different Schools. AC members take the note of the same **(Annexure 12)**

Item no. 16**To approve new courses of the University for Academic session 2015-16**

Dr. Bhanu P.S. Sagar, Vice Chancellor of the University, apprised the members that to commensurate with the needs of the Society and to enable the students to acquire the competitive knowledge in various sections, Academic Council of the University is going to commence new courses under IEC School of Allied Health Sciences, IEC School of Nursing and IEC School of Dental Sciences as per the **annexure 13** for Academic Year 2015-16. The members discussed as to the feasibility of the courses and resolved to commence the new courses as per annexure subject to the approval of competent authority and directed the Vice Chancellor of the University to apply to all authorities, Regulatory Commission or any other authority as the case may be for approval thereof.

It was further proposed to place before next Academic Council the Board of Studies of the aforesaid Courses.

Item no. 17**To approve M.Phil and Phd program from Academic Year 2015-16 onwards.**

Members discussed to start, for the benefit of Students, M.Phil and phd program under different schools of IEC University from Academic Year 2015 – 16 onwards subject to the approval of competent authority. Members resolved to commence the M.Phil and phd programs per attached **annexure 14** subject to confirmation by Board of Management and approval of appropriate authority consequently.

Item no. 18**Any other matter with the permission of the chair.**

- i. Changes to be made in Ordinance by Dr. S. S. Bedi before October 22, 2014 in the soft copy.
- ii. The government has given approval to start paramedical courses from the Academic session 2015-2016.
- iii. Vice Chancellor of IEC University, Dr. Bhanu P S Sagar suggested that keys of the laboratories and class rooms pertaining to different Schools will be handed over to their respective Heads and same was approved.
- iv. The final Detailed Mark Sheet (Grade cards) must incorporate practical marks column separately.
- v. Issuing of rectified marksheets should be completed at the earliest / before October 30, 2014.
- vi. Compliance regarding HPPERC will be prepared by Dr. S. S. Bedi and Departmental deficiencies will be rectified and prepared by Department Heads.
- vii. Heads need to give detailed reports of their faculties on daily basis. Accordingly incentives will be given to those faculties.
- viii. Implementation of roaming duties by November 1, 2014.
- ix. Mess Committee needs to give detailed report of the food preparation in the canteen. Accordingly, payment will be released monthly. Mr Vijay Aggarwal was requested to supervise the Mess / Canteen services.
- x. Library Purchase Committee will be constituted and books which are required on urgent basis will be procured from the nearby book sellers taking into consideration the discount percentage factor as directed by the Head Office.
- xi. Tie up with the different professional examiners to make our IEC University a center to conduct exams like AIEEE, CLAT, GATE, GPAT etc. This will increase our marketing.
- xii. Mr Vijay Aggarwal was requested to complete the pending works of the laboratories.
- xiii. Requirements for the next semester need be compiled and forwarded to Head Office at the earliest.

Vote of Thanks.

Meeting ended with vote of thanks to the chair and to all the members present.

(Prof P Krishnamachar)

(Dr S S Bedi)

(Shri Vijay Aggrawal)

(Dr Preet Kawal Kaur)

(Dr Geetika Sood)

(Dr K.R. Sharma)

(Dr Pankaj Thakur)

(Mr Vijay Kumar)

(Mr Randeep Singh)

(Mr Sushil Kumar)

(Ms Poonam Mehta)

(Mr Deepak Makkar)

(Mrs Esha Bansal)

(Mr Dinesh Kotary)

(Ms Dihsa Thakur)

(Ms Nadezeda Chadha)

(Mr Makhan Singh)

(Mr Rajesh Thuwal)

(Ms Navpreet Kaur)

(Ms Manpreet Kaur)

(Ms Deepa Singh)

(Mr K S R Murthy)

(Shri Navin Gupta)

(Prof. Bhanu P. S. Sagar)

Date: 13-10-2014

Place: Baddi, Solan, Himachal Pradesh